

**Summary of Changes to the Statewide Information Management Manual (SIMM)  
December 2009**

SIMM Section	Action Type	Changes
California Project Management Methodology, SIMM Section 17A	Update	The CA-PMM Reference Manual has been updated for the Toolkit changes as identified below. In addition, the IT project criteria has been corrected to include that a project is a "unique" endeavor.
SIMM Section 17B	Update	The Concept Toolkit: Impact to other Agencies is changed to Impact to other Entities for clarity.
SIMM Section 17C	Update	The CA-PMM Toolkit includes a number of minor corrections: <ol style="list-style-type: none"> <li>1. Size Estimate edits for negative number entries.</li> <li>2. Complexity Assessment Project Management Qualifications will be Level 4 if complexity is in Zone 4, regardless of any other factors.</li> <li>3. Complexity Assessment diagram revised for better accuracy.</li> <li>4. Corrected Organization/Functional Stakeholders copy from Priority Analysis.</li> <li>5. Added Risk Register edits.</li> <li>6. Clarified the explanation for the Multi-Project Factor in the Schedule Management Plan, added 1 = 100% Assignment, and added edits for the Project Productivity Influencing Factors.</li> <li>7. Changed "hire" to "contract" on the Procurement Plan.</li> <li>8. Corrected sizing of Comment Boxes and some edits throughout the Toolkit.</li> </ol>
SIMM Section 17D	Update	<ol style="list-style-type: none"> <li>1. Complexity Assessment diagram revised for better accuracy.</li> <li>2. Status Report Comment Boxes corrected.</li> </ol>
SIMM Section 17E	Add	<ol style="list-style-type: none"> <li>1. PowerPoint presentations for Executive Briefing, Sponsorship Seminar, and Executive and Sponsor (combined).</li> <li>2. Course Descriptions</li> <li>3. CA-PMM Qualified Program Requirements Validation forms.</li> </ol>