

## Role of the Business and IT Organizations in the Project Life Cycle

Initiation	Planning	Execution	Control	Closeout

Business Program	<ul style="list-style-type: none"> <li>• Define requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• Review and approve project plan.</li> <li>• Review project status reports.</li> <li>• Assign personnel as project points of contact.</li> <li>• Provide agreement on requirements and qualifying criteria.</li> <li>• Identify training needs.</li> </ul>	<ul style="list-style-type: none"> <li>• Attend training sessions.</li> <li>• Assist in product testing.</li> <li>• Approve delivery and installation procedures.</li> <li>• Review current business practice and impact of new product.</li> <li>• Develop procedures, policies, and systems to support new product.</li> </ul>	<ul style="list-style-type: none"> <li>• Attend requirements reviews.</li> <li>• Review designs.</li> <li>• Assist in resolving requirements problems.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide representatives to attend lessons-learned meeting.</li> </ul>
IT	<ul style="list-style-type: none"> <li>• Provide estimates for developing products.</li> <li>• Ensure that requirements are feasible/appropriate.</li> <li>• Analyze requirements.</li> <li>• Conduct feasibility studies.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop technical approach.</li> <li>• Partition and assign development tasks.</li> </ul>	<ul style="list-style-type: none"> <li>• Create product and process solutions.</li> <li>• Track the project execution effort.</li> <li>• Create testing plan and coordinate testing activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Identify problems and schedule fixes.</li> <li>• Coordinate with quality assurance, review results, and correct deviations.</li> <li>• Identify/react to risks.</li> <li>• Participate in change reviews.</li> </ul>	<ul style="list-style-type: none"> <li>• Attend lessons-learned meeting.</li> <li>• Identify project process improvements.</li> <li>• Provide project-related documentation to PM for achieving.</li> </ul>