



EXEMPT POSITION ANNOUNCEMENT

CALIFORNIA INFORMATION SECURITY OFFICER

THE STATE OF CALIFORNIA IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL, REGARDLESS OF AGE, ANCESTRY, COLOR, DISABILITY (MENTAL AND PHYSICAL), EXERCISING THE RIGHT TO FAMILY CARE AND MEDICAL LEAVE, GENDER, GENDER EXPRESSION, GENDER IDENTITY, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITARY OR VETERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGIOUS CREED, SEX (INCLUDES PREGNANCY, CHILDBIRTH, BREASTFEEDING AND RELATED MEDICAL CONDITIONS), AND SEXUAL ORIENTATION.

IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

DEPARTMENT: CALIFORNIA DEPARTMENT OF TECHNOLOGY

POSITION TITLE/LEVEL: CALIFORNIA INFORMATION SECURITY OFFICER, EXEMPT

SALARY: \$ 10,199 - \$ 11,359

FINAL FILE DATE: UNTIL FILLED

The California Office of Information Security is the primary state government authority in ensuring the confidentiality, integrity, and availability of state systems and applications, and ensuring the protection of state information. The office represents California to the federal, state, and local government entities, higher education, private industry, and others on security-related matters. We are committed to securing the State's information assets to build and maintain the trust of Californians.

Most recently, the California Department of Technology and the Office of Emergency Services established a California Cybersecurity Task Force to address the growing cyber threat to networks, personal privacy and critical infrastructure. The California Cybersecurity Task Force is a statewide partnership comprised of key stakeholders, subject matter experts, and cybersecurity professionals from California's public sector, private industry, academia, and law enforcement. The California Information Security Officer will play a key role in serving on the advisory body of the Task Force as California advances the State's cybersecurity presence.

POSITION DESCRIPTION:

Under the general direction of the Chief Deputy Director (Policy), Department of Technology, the California State Information Security Officer (CISO) creates a State government culture that places a high value on the security of State information, information assets, and the protection of personal information.

Specific duties include the following:

- Serves as California's Information Security Officer. On behalf of the Administration, represents the State of California on cybersecurity, privacy, emerging issues, and information security plans for the future.
- Develops a structure for ensuring that information security, cybersecurity and the protection of personal, sensitive, and confidential information are considered a core business function and are designed into government systems, policies, standards, guidelines, and procedures. Works with departmental executives to build understanding and appreciation of the role of information security, cybersecurity, and privacy protection as an enabler of their business missions.

- Provides State-issued information security, cybersecurity policy and privacy standards and guidance to other levels of government that share the custodianship of State information. Coordinates with federal, county, city, and higher education entities that receive state information to ensure appropriate protection for that information.
- Advocates and supports legislation that will strengthen information security, cybersecurity and privacy data.
- Responsible for developing, updating, publishing and maintaining information security and privacy policies, standards and procedures for state agencies and ensure state agencies effectively manage security and risk pursuant to Government Code 11549.3.
- Coordination of activities of state agency information security officers for purposes of integrating statewide security initiatives and ensuring compliance with information security and privacy policies and standards.
- In partnership with the Governor's Office of Emergency Services (CalOES) responsible for conducting and/or providing oversight and management to Independent Cyber Security Assessments of state agencies. Based on established criteria, the assessments conducted will include manual and automated assessments of state agencies' Security Program.
- Responsible for conducting audits of state agencies to ensure compliance with mandated IT security controls. The audit program as established provides a plan of action to address deficiencies as well as milestones for correcting deficiencies that the Office of Information Security tracks and monitors.
- Oversees the responsibilities and work of the California Office of Information Security, pursuant to Government Code Section 11549.3.

DESIRABLE QUALIFICATIONS:

1. Demonstrated experience in working with high level officials and executives on the identification of large enterprise business requirements; understanding cyber threat activities and methodologies; and establishing risk-based cyber security policies, strategies, and measures to address current and emerging cyber threats.
2. Experience in successfully implementing cybersecurity policies, strategies, procedures, and guidelines that address the full lifecycle of information technology services development and delivery, in large enterprises, to include the integration of security requirements into provisioned service agreements and other contractual arrangements.
3. Proven leadership experience in a combination of security and information technology positions and risk management.
4. Experience in planning and executing security policies and standards development.
5. Considerable knowledge of the legislative process, business theory, business processes, management, budgeting and business office operations.
6. Experience successfully managing a large information security program in a high regulated industry.
7. Ability to anticipate and manage complex issues affecting the state IT infrastructure including the ability to develop policy and integrate all aspects of a strategy to assure resolution of issues.
8. Experience successfully planning, improving and implementing large, cross functional, complex solutions.
9. Experience in testifying in front of the legislature; communicating and reporting on sensitive or critical risks and issues to high level officials and executives.
10. Experience building strategic industry relationships and partnerships in both public and private sectors.
11. Experience developing and delivering strategic information security education, training, and awareness programs.
12. Experience conducting Enterprise Security Risk assessments and implementing improvement plans.
13. Expert knowledge of security and control frameworks such as National Institute of Standards and Technology (NIST), Code of Information Security Management (ISO 17799), IT Governance Framework (CobIT), Committee of Sponsoring Organizations of the Treadway Commission (COSO) and Information Technology Infrastructure Library practices (ITIL).

FILING INSTRUCTIONS

- A Standard original State application (Form 678)
- Submit a resume not to exceed **two pages and no smaller than 12 point font.**

The application and resume are to be submitted by mail to:

California Department of Technology
Human Resources Branch, Selection Services
P.O. Box 1810
Rancho Cordova, CA 95741-1810
Attn: Tammy Ervin

Must pass a fingerprint background check completed by the Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) as a condition of employment.

Questions regarding this employment opportunity should be directed to: Tammy Ervin at (916) 431-4062 or e-mail Tammy.Ervin@state.ca.gov

Governor's Office Requirement:

In addition to submitting your State Application (STD. 678), you must also complete the Online Governor's Appointment Application located at:

http://gov.ca.gov/m_appointments.php directly to the Governor's Office.

California Relay Service for the Deaf or Hearing impaired: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.