Welcome, Introduction, Roll Call – John Ellison opened the meeting on schedule at 9:00 am (see attached file for a list of meeting participants). A quorum was present. Member organizations represented were:

- California Business, Transportation & Housing Agency
- Governor's Office of Planning & Research
- California Environmental Protection Agency
- Governor's Office of Emergency Services
- California Health & Human Services Agency
- California State CIO
- California Resources Agency

- US Bureau of Land Management
- National Oceanic & Atmospheric Administration
- US Forest Service
- US Bureau of Reclamation
- US Fish & Wildlife Service
- US Geological Survey

- San Diego Regional GIS Council (by phone)
- Sacramento Area Council of Governments
- Bay Area Regional GIS Council
- Southern California GIS Government User's Group (by phone)
- Far North Regional GIS Council
- Southern California Council of Governments
- San Joaquin Valley Regional GIS Council
- Central Coast Joint Data Committee

Notes and Agenda – The notes from the prior meeting of the Council were approved without change as was the agenda for this meeting.

Fire Alarm – Council meeting was interrupted by a fire alarm.

Governance Work Group – Carol Ostergren presented the findings and recommendations from the Governance Work Group (see attached file). Council actions on this work group's recommendations were as follows:

1. Provide for private sector representation through the formation of a Private Sector Technical Advisory Committee (PSTAC) – Unanimously approved with the provision that the chair selected by this TAC would not be a voting member of the Council and the TAC would self-form and make recommendations to the Council regarding voting and its participation on the Executive Committee. Clark Kelso offered comments in support of forming this group and vouched for the value of this kind of input. The

purpose of this group would be to help the Council understand and consider the effects of its actions on this sector. GIS managers within private sector firms that do not offer GIS products and services could presumably become involved with the Council through their regional GIS collaborative. **Action Item:** Invite private sector representatives to form the PSTAC. Update charter to reflect this change.

2. Change Council charter to allow any member from a government agency to serve as chair – Unanimously approved. **Action Item:** Update charter to reflect this change.

3. Form an Executive Steering Committee with representation from all sectors – Unanimously approved. Change wording to say "The Steering Committee would be made up of the Chair and ~~one~~ member~~s~~ ~~each~~ from those groups not already represented by the Chair to include the regional councils, State agencies, federal agencies, ~~the Private Sector TAC chair~~ and the State GIO." **Action Item:** Update charter to reflect this change.

4. The Council should meet quarterly, with working groups meeting or communicating as a group at least monthly or more frequently if needed – Unanimously approved. Add wording to indicate that the Council will take advantage of communication technologies like video conferencing and other scheduled events like CalGIS and similar conferences. **Action Item:** Update charter to reflect this change. Develop a schedule of Council meetings.

5. Open up Council membership to all regional GIS collaboratives – Unanimously approved. **Action Item:** Update charter to reflect this change.

6. Offer no guidelines for regional GIS collaboratives beyond the general intent that these groups are expected to represent GIS interests within their respective regions – Unanimously approved. **Action Item:** None required.

7. Employ a regional collaborative profile process or registry like that used by CGIA – Approved by majority with one dissenting vote. No reason for the dissenting opinion was provided. **Action Item:** Update charter to reflect this change.

8. Consider allocating a limited number (e.g., 5) of "at large" seats – Send back to the Governance Work Group to address in combination with other membership issues (e.g., academic institutions, tribes, etc.). Considerable discussion ensued. While it was clear that members were generally in favor of expanded membership, they did not want to "over engineer" the

council. A more organic, less structured approach to adding new members may be needed. There was some discussion of a potential relationship between the allocation of additional seats to stakeholders and the communications plan addressing outreach to key stakeholders (Item 9). The Governance Work Group should take this into consideration as it reconsiders identification of stakeholders for additional seats; perhaps before, or in conjunction with, the formation of a communications plan work group. **Action Item:** Reconvene Governance Work Group and resolve membership issues.

9. Form working group to develop a communications plan that addresses outreach to key stakeholders – Unanimously approved. **Action Item:** Call for volunteers to form communications plan work group.

10. Make it clear that Council can drop members for nonparticipation – Sent back to Governance Work Group for further work. **Action Item:** Reconvene Governance Work Group to develop and recommend more comprehensive process for voting members out including an appeal process.

11. Form work group to examine funding issues – Postpone for future action after membership issues have been resolved. **Action Item:** None required at this time.

Digital Land Records Information Work Group – Oscar Jarquin gave a brief presentation on the findings and activities of the Digital Land Records Information Work Group. A work shop was to follow the Council meeting in order to gather a broad perspective on needs and possible solutions for a sustainable, statewide DLRI. DLRI Work Group report will be provided at the next Council meeting.

State CIO Report – John Ellison gave a brief update on behalf of Clark Kelso, State CIO. The State's revised Information Technology Strategic Plan is available for review at www.cio.ca.gov. This plan will be voted on by the State's IT Council and sent on to the Governor's Office for approval by Friday, October 21, 2005. Gary Darling has been selected to lead the drafting of some initial standards for GIS enterprise architecture. First drafts available for review and comment are expected by early next year.

National Agriculture Imagery Program (NAIP) Imagery Collaboration – Ray McDowell provided a brief report on the status of the NAIP project for California. The flights to capture the imagery for the creation of one-meter, color digital orthophoto quarter quads (DOQQs) have essentially been completed. We anticipate receiving county compressed (15:1) mosaics in MrSID format by the end of calendar year 2005. Distribution will go to the funding agencies first and then go up on the California Spatial Information Library (CaSIL) for broader

distribution. We hope to have the nearly two terabyte set of full resolution images by spring/summer of 2006. Note that the dataset will include two rows of DOQQs south of the California-Mexico border. Upon completion, both the county mosaics and DOQQs will also be available from USDA – Aerial Photography Field Office for the cost of replication and S & H.

Funding agencies:
Federal
- US Department of Agriculture – Farm Service Agency
- USDA – Natural Resources Conservation Service
- USDA – Forest Service
- US Geological Survey
- US Fish & Wildlife Service

State
- California Energy Commission
- California Coastal Conservancy
- Calif. Dept. of Water Resources
- Calif. Dept. of Transportation
- Calif. Dept. of Conservation

GIS Framework Data Plan – Ray McDowell gave a brief description of efforts underway to develop a GIS Framework Data Plan for California. A survey will be conducted via the web and the services of a consultant will be engaged by CGIA using a FGCD CAP grant and some additional USGS grant funding remaining from federal FY 04-05.

NSGIC Update – See hand out.

Emergency Response Imagery Request for Information – John Ellison related information about an RFI recently issued by CERES for an imagery service to support emergency response efforts across state and local government. Four vendors replied: ESRI, Intergraph, Leica and Synergetics. Information from this RFI will be used to develop a Request for Proposal for a pilot system. CERES continues to look for partners and funding.

California Attorney General's Opinion Regarding Parcel Map Data and the California Public Records Act – A hand out was provided containing summary points about a recent opinion issued by the California Attorney General. Parcel data was found to be a "public record" subject to the requirements of the CPRA. Parcel map data is not "software" and, in general, only "direct" costs can be charged for these data. See hand out. This is only an opinion but one that will hold weight in any subsequent court action.

Election of Officers – Nominations were made for the Health and Human Services Agency as chair and the San Joaquin Regional GIS Council as co-chair. Members were unanimous in their support of these nominations and new officers were elected. Effective immediately, these members assume their duties and responsibilities and chair and co-chair.

USGS Report – Carol Ostergren gave a very brief update on the geospatial activities of USGS.

- A-76 (competitive sourcing) process has begun
- Technical Operations Center will be located in Denver - Data-related activities (production, QA, training, maintenance) will be adversely impacted
- Little to no funding available for partnership activities (this includes no NGA funds for imagery this year)
- Little clarity yet in terms of GOS2 and National Map integration or future procedures for growth of NM
- Movement forward on 50 States Initiative—seed funding for up to 10 states for strategic and business planning via CAP grant process

Call for Items from the Floor – John Ellison made a call for items from the floor. Dean Angelides made a report on behalf of the California Geographic Information Association (CGIA). Dean Angelides provide a brief announcement of CGIA activities (see the new CGIA web site at www.cgia.org for details). Paul Veisze, Fish and Game, and Marti Ikehara, NOAA, were recognized for their contributions in the organization and conducting of workshops on marine boundaries. John Ellison's contributions as representative of Secretary Chrisman, Council Chair, were recognized.

Meeting Adjournment – The meeting was adjourned on schedule at 12 noon.